



**Purchasing Staff Assignments**

**KELLEY SMITH, Manager 510-287-0355**

[kelley.smith@ebmud.com](mailto:kelley.smith@ebmud.com)

1. Policy and Procedure
2. PCARD

**MEL GO, Purchasing Contract Supervisor 510-287-2017**

[melbourne.go@ebmud.com](mailto:melbourne.go@ebmud.com)

1. PCARD
2. Proposals (Purchases over \$80K)
3. Elsie (REQs, AGRs, POs, etc.)

**BECKY SHARPE, Purchasing Contract Supervisor 510-287-0644**

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1. Elsie (REQs, AGRs, POs, etc.)
2. Proposals (Purchases over \$80K)
3. PCARD

**JESSE CARAG, Buyer II 510-287-0269**

[jesse.carag@ebmud.com](mailto:jesse.carag@ebmud.com)

1. Stores Inventory Items (Waterside)
2. Stores Inventory Items (SD-1)
3. Couplings
4. Fittings
5. Manhole Covers
6. Pipe
7. Water Meters/Parts

**JOHN GRIMES, Buyer II 510-287-0316**

[john.grimes@ebmud.com](mailto:john.grimes@ebmud.com)

1. Proposals (Purchases over \$80K)
2. Copier Contract Management
3. Furniture
4. Office Equipment & Repair
5. Uniforms
6. Water Treatment Chemicals 7 Filter Media

**REINA LOPEZ, Buyer II 510-287-1328**

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1. Audio Visual Equipment & Service
2. Cables
3. Cameras (digital, video, all)
4. Computers, Hardware/Peripherals, Software
5. Doors, Window
6. Electrical/Electronic Equipment (Incl. Parts and Repairs)
7. Fuel, Gasoline, Deisel, Oil, Lubricants, Services
8. Gates
9. Glass, Plastic, Mat'ls & Fabrication (Non-auto)
10. Hardware, Fasteners, Locks, Keys, Shop Supplies
11. Hose, Rubber Goods
12. Lights/Lighting Fixtures, Related
13. Lumber, Wood Products
14. Metal, Mat'ls, Plating, Casting, Fabrication
15. Motors, Generators, Pumps (Incl. Parts and Repairs)
16. Photography, Video Services
17. Plumbing Supplies
18. Reproduction, Drafting Equipment
19. Survey Equipment, Supplies
20. Tanks, Vaults, Hatches
21. Telephone, Radios, Microwave (Incl. Parts and Repairs)
22. Valves

**TIFFANY TRAN, Accounting Technician 510-287-2015**

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1. PCARD

**ROSANA POLANCO, Buyer II 510-287-0458**

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1. Safety Shoes
2. Safety Glasses
3. Backfill Materials, Concrete, Asphalt, & Related Prod.
4. Books, Periodicals, Publications, Subscriptions
5. Clothing
6. Coatings, Paint & Supplies
7. Fish, Fishing Tackel, Bait
8. FM&O Backhoe, Trucks
9. Herbicides, Pesticides
10. Laundry Services
11. Metering Devices, Recorders, Charts
12. Plants, Landscaping Equipment & Supplies
13. Room Rentals
14. Safety Equipment & First Aid Supplies
15. Safety Services: Custom Earplugs, Fire Extinguisher Systems, Inspection & Maint., Fire Extinguisher Airpak Tank Filling & Testing
16. Sponsorships, Scholarships & Donations
17. Training
18. Waste Disposal (Not Chemical Toilets)
19. Welding Equipment, Supplies, Industrial & Welding Gasses

**ANGIE RALSTON, Buyer II 510-287-1253**

[angela.ralston@ebmud.com](mailto:angela.ralston@ebmud.com)

1. Professional Services, Consultants
2. General Services, Contractor, Trades, Speical Repairs
3. Board POs
4. Bare Rentals
4. Construction POs
5. BACWA/DERWA/JPAs
6. Boats, Parts, Repairs
7. Chemical/Portable Toilets, Sinks, etc.
8. Construction Equipment (not Included in RFQ Process)
9. Couriers, Mailings, Mailing Services
10. Cranes, Winches, incl. Maint. & Certification
11. Exterminator Equip't, Svcs.
12. Fencing, Fence Parts, Repair, Maint.
13. Filters, AC, Auto, Machinery
14. Food & Beverages, Products & Svcs.
15. HVAC Systems, Maint., Parts, Svcs.
16. Janitorial Svcs., Supplies (Non-Stores)
17. Laboratory Equipment, Supplies & Services
18. Machinery and Equipment, Repairs, Parts & Services (Plant Equipment)
19. Mail Room Equipment
20. Maps/Mapping
21. Printing & Duplicating Services
22. Recreational Equipment
23. Small Structures, Coverings
24. Tools
25. Vehicles, Trucks, Parts, Repair & Services

**AIDA CHEONG, Sr. Admin. 510-287-0446**

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1. Vendor Management
2. Requisitions & Construction Change Orders
3. Proposal Desk Backup

**SHARON SARMENTA, Sr. Admin. 510-287-0447**

[sharon.sarmenta@ebmud.com](mailto:sharon.sarmenta@ebmud.com)

1. Proposals (Bids Over \$80K)
2. DIR Registration and Logging
3. Vendor Management
4. Blaisdell's